

ProServ, Inc.

1501 North 26th Street, Ste 101
 Escanaba, MI 49829
 (906)786-1699
 FAX: (906)786-4084

NAME: _____

Week Ending: _____

Client: _____

Description		Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total
	O.T.								
	Reg.								
	O.T.								
	Reg.								
	O.T.								
	Reg.								
	O.T.								
	Reg.								
	O.T.								
	Reg.								
	O.T.								
	Reg.								

Vacation									
Holiday									

Total Vac./Hol.	V/H								
Total Overtime Hours	O.T.								
Total Regular Hours	Reg.								

Supervisor's Approval _____ Date: _____